

Application for Provider Access

Introduction

This document sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

Schools must provide at least six encounters with approved providers of apprenticeships and technical education for all their students.

All pupils are entitled to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, through options events, assemblies and group discussions and taster events:

- Two encounters for pupils during the 'first key phase' (Year 8 or 9) that are mandatory for all pupils to attend during the school day
- Two encounters for pupils during the 'second key phase' (Year 10 or 11) that are mandatory for all pupils to attend during the school day
- Two encounters for pupils during the 'third key phase' (Year 12 or 13) that are mandatory for the school to put on but optional for pupils to attend during the school day

Key Stage 3	Key Stage 4	6th Form
Computacenter assembly	Year 10 careers fair	Post 18 Pathways day
University of Hertfordshire visit	Get Work Ready day	University of Hertfordshire visit
MBDA workshops	North Herts College assembly	
	Bedford College assembly	
	University of Hertfordshire assembly	
	Apprenticeship Assessment Centre workshop	

Procedure for management of provider access requests

A provider wishing to request access should contact:

Sally Emler – KS3 & KS4 coordinator

Telephone: 01462 622300

Email: semler@priory.herts.sch.uk

Emma Shipp – 6th Form / KS5 coordinator

Telephone: 01462 622300

Email: eshipp@priory.herts.sch.uk

Opportunities for access

The school offers a comprehensive Careers Education, Information, Advice & Guidance programme and an overview of this programme can be seen in the School's Careers Charter which can be seen on the school website.

Please speak to our Careers Advisor to identify the most suitable opportunity for you.

The school will make a suitable space available for discussions between the provider and students, as appropriate to the activity. The school will also make available ICT and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Advisor or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Advisor so that they can be displayed in the Careers section of the school library.

Current programme of study for students

All students have access to:

- Unifrog
- Careers lessons
- Focussed form time sessions
- Assemblies
- Post 14 transition support
- Post 16 transition support
- 121 independent guidance supplied by Services to Young People (KS4)
- Department careers week
- Careers-specific Google Classrooms

Year 7	Year 8
Ugly animals day English presentation skills	£1 Challenge
Navy team-building day	Take Your Child to Work Day
Every Bite Counts with ELSA	Tesco supply chain workshop
Cambridge University assembly	Guardian newspaper trip
	Computacenter assembly
	Entrepreneur assembly

Year 9	Year 10
MBDA workshops	Take Your Child to Work Day
Cambridge University trip	Apprenticeship Assessment Centre (ASK)
Post 14 Pathways evening and marketplace	Careers fair (July)
Post 14 interviews	Apprenticeship information evening
	College taster days
	Mock Interviews
	Visit to University of Hertfordshire

	Bedford College assembly
	North Herts College Assembly

Year 11	6 th Form
Get Work Ready day	UCAS support
CV writing with Settle	Apprenticeship support
Apprenticeship parents evening	University taster days
Apprenticeship assembly	Further education seminars and conferences
University of Hertfordshire assembly	Oxbridge support and workshops
Post 16 evening	
Post 16 interviews	