



The Priory School, Hitchin

Educating Students for Success in Life

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Headteacher: Mr M. Blayney MEd (Cantab)

16-19 Discretionary Bursary Application Form

The 16-19 Discretionary Bursary is a government fund allocated to schools to help students to cover the cost of their education. This is available to students whose parents meet one of the following criteria:

- Receiving Free School Meals
- Receipt of Income Support
- Income based job seekers allowance
- Support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credits – provided the parent is not entitled to Working Tax Credit and their annual income assessed by the Inland Revenue does not exceed the maximum allowed (£17,005) • The guaranteed element of the state pension credit
- Resident in the UK/EU for three years.
- Refugees are not required to meet the three year residency rule if Refugee status was confirmed in the three years prior to starting the course

The bursary can be used to contribute to the following costs:

- Clothing, books and other equipment for your course
- Transport and lunch on days you study or train
- One-off payments to cover study trips or travel for university interviews

All applications are assessed on an individual basis. If you wish to apply for the bursary please complete the following form and provide supporting documentation. All details provided are confidential and will only be used to assess an applicant's eligibility. There is limited funding available so all applications need to be submitted by the end of September. If you require any advice or support in completing this form please contact Mrs Shipp - Key Stage 5 Manager. Once completed, please return it to Mrs Shipp.

Student Information	
Student Name:	
Address:	
Telephone Number:	
Date of Birth:	

Residency Status (please tick one)					
<input type="checkbox"/>	British Citizen	<input type="checkbox"/>	Asylum Seeker	<input type="checkbox"/>	Indefinite leave to remain
<input type="checkbox"/>	EU/EEA Citizen	<input type="checkbox"/>	Refugee	<input type="checkbox"/>	Other (please specify):

Funding Eligibility (please tick all those that apply)	
<input type="checkbox"/>	In receipt of Free School Meals in Year 11/Now
<input type="checkbox"/>	Parents/guardians currently in receipt of a means tested benefit such as: <ul style="list-style-type: none"> • Receiving Free School Meals • Receipt of Income Support • Income based job seekers allowance • Support under part VI of the Immigration and Asylum Act 1999 • Child Tax Credits – provided the parent is not entitled to Working Tax Credit and their annual income assessed by the Inland Revenue does not exceed the maximum allowed (£17,005) • The guaranteed element of the state pension credit
<input type="checkbox"/>	A substantial reduction in family income recently through events such as redundancy or illness

Please be aware the school will require original evidence of receipt of benefits. Please attach evidence to this form, it will be returned to you personally. Should you have received a substantial reduction in family income recently through events such as redundancy or illness, please outline this on a separate sheet and provide evidence of this.

Do you (the student) receive any other form of income?			
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
If yes, please outline the nature of this income (part time employment, other bursaries, grants etc):			

Funding Request - Details	
Please detail why and what specific purpose you are applying for financial support through the Bursary Scheme for (refer to guidance on page 1)	
Item (for example books, transport)	Cost

TOTAL:	

Additional Information

Please indicate below any additional information you feel is relevant to your request

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Parent and Student Declaration

We declare that all the information given is, to the best of our knowledge, accurate and correct. We understand that if the information is later found to be misleading that any bursary payments must be refunded in full before the student leaves the course. Payments will only be made in accordance with The Priory School Bursary policy 2022.

Parent Signature:

Student Signature:

Date:

Date:

You will receive a written response stating whether their application was successful and stipulating what payments will be received. Should your application be successful, please provide student bank details to pay the bursary into below.

Student Name	
Bank Name	
Bank Account Number	
Sort Code	